

FRONT COVER PAGE 1

RED LINE IS TRIM LINE (8.5 x 11")
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GREEN LINE IS SAFETY LINE (8.1 x 10.6")
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finishing purposes

CYAN LINE IS BLEED LINE (8.9 x 11.4")
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safety line must extend to this line.

Book Guidelines:

1) Build pages at final trim size of a single page
(8.5 x 11)

2) All pages with bleed as necessary.

4) DO NOT BUILD JOB WITH PAGES AS
SPREADS. NO READER OR PRINTER SPREADS

5) Number of pages in files must match number of
pages in the book. Include blank pages if
necessary

6) Pages must be in sequential order, for example,
pages 1 through 20 for a 20 page booklet

7) Supply single page high-res PDFs with bleed
and fonts embedded.

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BACK INSIDE COVER PAGE 19

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